



## Yearly Status Report - 2016-2017

### Part A

#### Data of the Institution

Part A	
<b>Data of the Institution</b>	
<b>1. Name of the Institution</b>	SRI DEVARAJ URS INSTITUTE OF MANAGEMENT
Name of the head of the Institution	Prof. CHANDRASHEKAR J V
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08027404215
Mobile no.	7013481410
Registered Email	principal.sduim@gmail.com
Alternate Email	sreenib.2014@gmail.com
Address	RLJ IT CAMPUS, KODIGEHALLI, DODDABALLAPUR
City/Town	BANGAORE RURAL
State/UT	Karnataka
Pincode	561203

<b>2. Institutional Status</b>	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	private
Name of the IQAC co-ordinator/Director	Prof. UMESH R
Phone no/Alternate Phone no.	08027404215
Mobile no.	9886917088
Registered Email	iqac.sduim@gmail.com
Alternate Email	umeshmalla2006@gmail.com

<b>3. Website Address</b>	
Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.sduim.com/NAAC/SDUM-AQAR-2016.pdf">https://www.sduim.com/NAAC/SDUM-AQAR-2016.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.sduim.com/calendar-events/calendar-of-events-odd-even-semester-2016-17.pdf">https://www.sduim.com/calendar-events/calendar-of-events-odd-even-semester-2016-17.pdf</a>

<b>5. Accrediation Details</b>					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	C	1.89	2017	12-Feb-2017	11-Feb-2022

<b>6. Date of Establishment of IQAC</b>	17-Aug-2013
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<b>7. Internal Quality Assurance System</b>
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Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Creative forum was started	14-Jun-2016 1	342
Book Review Sessions conduct every Thursday which has guided students who cultivate Reading Habits.	18-Jul-2017 1	330

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2016 0	0

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View Link](#)

**10. Number of IQAC meetings held during the year :**

6

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Organized NSS special camp

Organized Blood donation camp

Organized industrial visits for the practical exposure

Organized In campus and out campus placements to the outgoing students

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Steps to improve results	By conducting remedial class and special classes for slow learners results are improved and some of the students of commerce stream have scored 100% marks in corporate accounting and QABD.
Proposal for organizing placements both in and out the campus .	Organized in campus and off campus
Up gradation of traditional classrooms into E classrooms and Renovation of computer labs.	Converted traditional classrooms in to E classrooms and renovated computer labs.
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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Management	17-Oct-2016

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2017

Date of Submission

25-Oct-2017

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

Partially

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

Sri Devaraj Institute of Management is affiliated to Bangalore University, Bengaluru and hence adheres to the syllabi of Bangalore University for all the courses. The institution meticulously plans and implements the transaction of the prescribed curriculum. It offers self-financing programs in the fields of Commerce (B.Com.), Management (BBA), Science (B.Sc. in Physics, Mathematics & Computer Science), for effective implementation of the curriculum and documentation, following measures are adopted: • At the beginning of each academic year, Internal Quality Assurance Cell (IQAC) of the institution consolidates the action plans of all the departments and prepares an Academic Year Planner in line with the academic calendar issued by Bangalore University.

• Making provisions for heterogeneity of the class, teachers prepare Lesson/Teaching Plans for each subject by unitizing the syllabus. However, to prove it feasible, due emphasis is laid on procuring the necessary teaching materials and other support resources like books in the library, equipment's in laboratory, ICT media, e-resources, etc. • Furthermore, to cater to the needs of average/modest learners, Induction/Orientation Programs and Bridge Courses are run at the entry level to ascertain that the students start the learning process with a firm footing. Rigorous planning is done for comprehensive transact of the curriculum by giving assignments, conducting unit, surprise, internal tests, and preparatory examination to map out the academic enrichment of students. • More importantly, teaching is strongly oriented to complementing the best educational policies with the conceptual and activity- based methods.

Institution follows both traditional and innovative ICT enabled teaching strategies bearing students' employability factor in mind. Introduction of innovative programs and skill development initiatives has reflected in profound holistic development of students. The institution conducts Certificate/Diploma programs that carry transferable and life skills over to its students. In the similar fashion, a range of subjects related certificate and PG diploma courses are conducted for the students of commerce stream. • Head of the institution reviews curriculum progression in person and discusses it with faculty members in periodic meetings to figure out and fix the concerned issues. This guarantees the smooth functioning of ongoing academic pursuits of the Institute. • Involvement comes in handy when dealing with practical matters. Students are encouraged to take up projects, participate in in-house seminars and carry out case studies and surveys. It is pertinent to say that this skill based initiation has reflected desired improvement in academic performance of students. The institution puts strategic planning into practice to advance academic performance and conducted remedial classes and tutorials. As a result, considerable improvement in passing percentage is observed. Notably, 15 students have scored centum in subjects like Methods and Techniques for Business Decisions, Quantitative Analysis for Business Decisions - I, Quantitative Analysis for Business Decisions - II, Financial Accounting, Advanced Financial Accounting, Corporate Accounting, Advanced Corporate Accounting, Financial Management.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BBA	General	19/06/2017
BCom	General	19/06/2017
BSc	Physics, Mathematics & Computer Science	19/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value added program for B.Sc students on .NET course	12/10/2017	15
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
Nil	Nil	0
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Institution obtains feedback after end of the academic year from various stakeholders viz. Students, Teachers, Employers, Alumni and Parents. This initiation has been guiding to revise and enhance quality process of institution from time to time. It is observed that students have expressed concern about the introduction of more number of employment related add-on and Certificate courses. They also articulated a need for focus on enhancement and enrichment of their language proficiency. Owing to this growing concern, Institution introduced soft skills courses and club activities to develop their proficiency in communication. Students also observed that the existing curriculum partially helps them in gaining employability skills. This is the reason why institution

has introduced various Certificate courses like Tally ERP9, IT and ITES Training, Advanced Excel, Financial Analytics Aptitude and Soft Skills and J2EE with JSP. It has given a good yield and enhanced the confidence among students. Principal and faculty members interact with the students on various occasions to know the grievances and suggestions for overall development of the institution and issues are addressed immediately. Feedback is collected from parents during parent teachers meet. The main observation is to improve soft skills of their wards. As a result, institution decided to explore and harness skills of students through club activities. During the meet, parents also expressed concern about extending bus facility within Doddaballapur suburban area and the same was addressed. Feedback is obtained from alumni during alumni meet. It is observed that there is a considerable gap between curriculum and industry expectations, taking this into account, institution organizes guest lecturers by inviting experts from leading industries. Placement Cell of the institution conducts programs to prepare students for recruitments.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	General	140	103	79
BBA	General	60	40	20
BSc	Physics, Mathematics & Computer Science	40	26	20

[View Uploaded File](#)

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	0	0	0	0	0

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
10	3	3	0	0	0

[View File of ICT Tools and resources](#)

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#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Institution strikes a sound balance between the academic progress of students and respective teachers

concern for the same. Such a healthy practice, it is believed, upholds academic integrity as well as mutual give and take of knowledge between the mentor and mentee. Outcomes of this are: enhancement of the teaching learning process, acceleration of students academic performance and overall transparency of the academic transaction. How it works A unique system to go about the aforementioned objectives is in place in the Institute. In the beginning of the academic year, the Institution earmarks one heterogeneous group of students to each of its faculty members. Later, every mentor interacts with the particular group of mentees twice in a semester. Concomitantly, students' performance in the University exams has been found ameliorated to a great extent in the recent years. During each meet, the mentor collects the academic profile and graph of progress of the students based on which he/she notifies the concerns and dark spaces of mentees. Finally, he/she draws to it the attention of the concerned subject teacher. These are presently addressed and given due attention by the latter to come up with a feasible solution. Responsibilities of Mentors, • Mentor encourages the mentees to open up on the matters of priority or concern • He/she monitors their academic progress and communicates the requirement of remedial and tutorial classes to the Management, if applicable • Mentor ensures need based academic, career and psychological counselling, as and when needed • Mentor works as a bridge between department(s), teacher(s) and students • They, furthermore, interact with the parents frequently

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
258	10	1 : 26

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
0	0	0	0	0

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Nil	Nil	Nil
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BBA	C26	Odd Semester	15/10/2016	11/03/2017
BBA	C26	Even Semester	22/04/2017	16/08/2017
BCom	C41	Odd Semester	15/10/2016	11/03/2017
BCom	C41	Even Semester	22/04/2017	16/08/2017
BSc	S85	Odd Semester	15/10/2016	17/03/2017
BSc	S85	Even Semester	22/04/2017	16/08/2017
<a href="#">View Uploaded File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution has taken efforts to improve the performance of students by



bringing significant reforms in Continuous Internal Evaluation at the institutional level. The reforms are: 1. Remedial measures are taken to clarify doubts and revision of critical topics. 2. Unit tests are conducted. 3. Question bank is provided. 4. Discussion of previous university examination question papers with scheme of valuation. 5. Poor performers and absentees are communicated to their parents 6. Mentor keeps track of progress of both slow and advanced learners.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Since Institution is affiliated to Bangalore University, it partially complies with parent Institute's academic calendar while preparing one of its own Institutional Academic Calendar. By dint of this, it operates both curricular and cocurricular activities. Examinations, for instance, are put into effect in the manner specified below. • Examination committee conducts internal tests and preparatory examination. • Results are announced within a week • Students are also assessed based on their presentations, assignments, practical tests and projects.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.sduim.com/handbook/handbook-2016-17.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
C26	BBA	General	9	1	11
C41	BCom	General	78	49	62
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sduim.com/sss/student-satisfaction-survey-analysis-2016-17.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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Nil	Nil	
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### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	0
No file uploaded.			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	0
No file uploaded.	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2016	0	Nil	0
No file uploaded.						

#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2016	0	0	0

No file uploaded.

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	0	1
Attended/Seminars/Workshops	0	0	0	1
Attended/Seminars/Workshops	0	0	0	1
Attended/Seminars/Workshops	0	0	0	1
Attended/Seminars/Workshops	0	0	0	2

[View Uploaded File](#)

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Women Empowerment Programme	NSS and Mahila Samaja	4	35
Cancer Awareness Programme	NSS and Red Ribbon	5	40
Womens Health Hygiene Programme	NSS and PHC	4	30
Swatchh Bharath Abhiyan	NSS and Red Ribbon	6	50
The Health Food Awareness Programme	NSS and Nagadala	7	60
Gender Sensitization Programme	Red Ribbon, NSS and Mahila Samaja	2	35
Scholarship Awareness Programme	NSS and Social Welfare Office	6	40

[View File](#)

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	0

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
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	agency		activites	activites
Rural Development Scheme	NSS and Grama Panchayath	Awareness on Cleanliness	4	50
Make in India	NSS and PHC	Awareness on Cleanliness	5	50
Food Safety Mitra	NSS, Red Ribbon and Nagadala	Awareness Programme	7	80
Post-Matric Scholarship Scheme	NSS and Social Welfare Office	Awareness Programme	2	50
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
100000	100000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Nil	Existing
No file uploaded.	

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
EasyLib	Partially	4.3.3	2016

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	3187	403600	170	243390	3357
Reference Books	861	186134	94	24368	955	210502
e-Books	5	13225	0	0	5	13225
CD & Video	5	0	0	0	5	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

No file uploaded.

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	21	0	0	0	0	3	0	0	0
Added	0	0	0	0	0	0	0	0	0
Total	21	0	0	0	0	3	0	0	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

## 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	200000	200000	200000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The Institution ensures optimal allocation and utilization of the available financial resources for maintenance and upkeep of different facilities by holding regular meetings with HODs and Management. Laboratory maintenance register is maintained and supervised by HODs of the concerned departments. Other measures to maintain laboratories are as follows: •The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. •Optical and electronic instruments used for physics experiments are annually maintained by the concerned departments •There is systematic disposal of irreparable equipment's, chemical and e-waste Library: The Library is upgraded by adding books and e-resources as per the suggestions of the members of the library advisory committee. Sports: The Physical Education Director takes care of sports activities and equipment's and submits the action plan along with the requirements of the sports equipment's for the academic year to the Principal who approves it with the due consent of the management. Computer Laboratory is well connected with LAN, Wi-Fi facilities and is monitored and maintained by IT Manager. More crucially, firewalls have been installed, regular backups are taken. Nonrepairable systems are reused for demonstrating computer peripherals and also displayed on notice board. Classrooms are maintained under the supervision of campus manager with the trained supporting staff. Students are sensitized to cleanliness and motivated for energy conservation by careful consumption of electricity in classrooms. Inhouse electricians, masons, plumbers, carpenters look after maintenance of infrastructure.

<https://www.sduim.com/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management	100	455675
Financial Support from Other Sources			
a) National	Govt. of Karnataka	20	28000
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga and Meditation	08/08/2016	244	In-house

Personal Counseling	28/09/2016	300	In-house
Mentoring	01/10/2016	390	In-house
Bridge Course	09/11/2016	380	In-house
Language Lab	18/01/2016	140	In-house
Business Lab	15/02/2017	250	In-house
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Nil	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	35	B.COM	Commerce	GFGC, Doddaballapur, SFGC, Yelahanka	M.Com MBA
2017	4	BBA	Management	SVIT, Presidency, SJCIT	MBA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	0
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Nil	Nil	Nil
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**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Nil	National	Nil	Nil	Nil	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Bangalore University has banned students' union elections to avoid political interference. Therefore, there is no elected Student Council in the institution. Nevertheless, students are nominated based on their academic performance, involvement and leadership in various committees /associations/ forums. Certain students who are highly enthusiastic and sound in interaction are identified and given responsibilities to represent the associations/ committees/ forums. The students nominated as class representatives coordinate in the events/ activities. Such students in administrative bodies have no formal status, still. However, they are called upon to participate as invitees to offer their views and suggestions on issues that are going to affect them directly. Different committees are constituted to organize such events which include student representatives. Roles and scope of some of the important committees are as follows:

- Sports Committee: Identifies and selects the talented students for various teams and trains them. It encourages the students to participate in competitions at various levels by providing them with allowances and incentives. This committees is also responsible for conducting annual sports meet
- Cultural Committee: Identifying, selecting and training the talented students and encouraging them to participate in competitions at various levels. It also organizes cultural competitions in the college.
- Library Advisory Committee: Its role is to recommend and place an order for the required books, magazines and other publications relevant to the curriculum. Next, one of its vital roles is to provide insights and suggestions for the improvement of library facilities
- Humanities Forum: Involved in all the activities coming under the umbrella of Language and Arts discipline which may include book reviews, debates, competitions, etc
- Internal Quality Assurance Cell: Involves in giving suggestions and implementing it for quality enhancement and sustenance in the institution
- Ladies Association: All the teaching and non teaching staff are its members. It addresses their concerns and boosts their morale through various co curricular and extracurricular activities
- Disciplinary Committee: Engages in maintaining discipline, cleanliness on the campus. Further, any untoward incident is reported to the convener for suitable actions

**5.4 – Alumni Engagement**



5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

250

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Nil

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution follows participative management and decentralization in its work flows effectively: The following levels in the institution 1. Chairman 2. Vice-Chairman 3. Secretary 4. Director 5. CEO 6. Principal 7. Vice-Principal 8. HODs 9. Assistant Professors

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The institution is affiliated to Bangalore University and Bengaluru North University. As per the curriculum prescribed by the universities, the institution adopts the same and also enrich the curriculum by providing value added courses to all the students. The faculty members are encouraged to participate in the university meeting with board of studies.
Teaching and Learning	Teaching learning is one of the prominent area for the overall development often institution. As a part of providing excellent learning platform to the students, the faculty members utilizes advanced teaching techniques by using ICT facilities. The faculty members also upgrade there profession by participating in various conferences/seminars/workshops/orientation/faculty development programs/taking up competitive examinations during the year.

<p>Examination and Evaluation</p>	<p>As a part of under graduate programs, the examination and evaluation place major role in the institutional level. Three rounds internal examinations are conducted for the continues progression of the performance and is continuously assessed by the evaluation process carried out by the faculty members.</p>
<p>Library, ICT and Physical Infrastructure / Instrumentation</p>	<p>The institutional library is equipped with all the facilities required for students at UG level. The library consists of reading room, ICT facilities also the fire safety equipment is installed as a precautionary measure. The ICT facilities are utilized by the faculty members and students in the teaching learning process. The entrance of the institution has been renovated during the current year and the campus provides all the facilities to the staff and students.</p>
<p>Human Resource Management</p>	<p>The HRM facilities consists of recruitment of staff for the vacant posts, formation of various committees such as admission committee, examination committee, placement committee, etc,. The biometric for staff to monitor attendance. In case of emergency works the staff are allotted some of the additional works for the smooth conduction. The online facilities are available to communicate with the staff and students.</p>
<p>Admission of Students</p>	<p>The admission committee place a major role in the process. It aims at counselling the students and parents about the functioning of the institution and the importance of the programme and the norms of the institution. Students are admitted to the institution as per the norms of the university. The performance of the student in the previous course is considered during the admission of the students. The economically backward students, SC/ST, Community and Sports achievers are provided with additional facility during the admission process. The meritorious students are recognized during the counselling of the admission process and are provided concession in the fee structure.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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<p>Planning and Development</p>	<p>Planning and Development of the institution is regulated partially through External agency in consultation with the Management.</p>
<p>Administration</p>	<p>Institution communicates with Faculty members, Parents and Students through SMS. It communicates the attendance of students, Internal marks, Circulars about academics and other related issues. Students fill the examination form on the University portal. Later, institution uploads student details online to get approval of their admission. College staff exploits advanced technological facilities they are provided with for a variety of administrative purposes. For instance, they use Smart phones with integrated social apps like Gmail and WhatsApp to share notes to students. It also helps to provide the brief notice of any upcoming events on college WhatsApp Group for awareness, immediate reference and of smooth functioning of the same. The institution has Biometric attendance for teaching and nonteaching staff. CCTV cameras are installed at strategic points in the institution for surveillance.</p>
<p>Finance and Accounts</p>	<p>Finance and Accounts are maintained by the Accounting Staff of our institution by making use of Tally ERP9. The Auditing of the accounts is done internally by accounts department and externally by Narayana Setty RVM Co., Bangalore</p>
<p>Examination</p>	<p>The examination committee is responsible for preparing the timetable for internal examination as per the schedule given by Bangalore University. Further, members decide on the dates for the internal tests and preparatory examination. Once the internal examination gets over, the examination committee prepares the consolidated marks for the internal assessment and the same is uploaded on the University portal online. For the final examination to be conducted by the university, all duly filled examination forms are submitted to the university virtually. Afterwards, results are received through digital channels. Upon receipt, they are communicated to the students by displaying them on the notice board.</p>

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Dhakshinamurthy K	Orientation on 5th Sem Syllabus	GFGC, Devanahalli	300
2016	Prakash CP	Orientation on 5th Sem Syllabus	GFGC, Devanahalli	300
2016	Umesh R	Orientation on 5th Sem Syllabus	GFGC, Devanahalli	300
2016	Chandrashekar JV	Orientation on 5th Sem Syllabus	GFGC, Devanahalli	300
2016	Chaithra P	Orientation on 5th Sem Syllabus	GFGC, Devanahalli	300
2016	Dr. M. Chikkanna	Adhunika Kavanagalalli Akkamahadevi	GFGC, Devanahalli	300

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nil	Nil	Nil	Nil	Nil	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Orientation on 5th Sem Syllabus	1	27/07/2016	27/07/2016	1
Orientation on 5th Sem Syllabus	3	27/07/2016	27/07/2016	1

Orientation on 5th Sem Syllabus	1	27/07/2016	27/07/2016	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	4	4

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
As per the SDUET	As per the SDUET	As per the SDUET

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institution conducts the Financial Audits regularly through certified CAs by namely M/s Narayana Setty Co.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

0
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LIC	Yes	Head of the Institution
Administrative	Yes	LIC	Yes	Head of the Institution

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil
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6.5.3 – Development programmes for support staff (at least three)

Training in Office Management
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6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil
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6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
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b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	Yes

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	1st Internal	11/08/2016	17/08/2016	20/08/2016	294
2017	2nd Internal	13/10/2016	22/10/2016	26/10/2016	300
2017	PTM	14/11/2016	07/11/2016	09/11/2016	145
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### CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

#### 7.1 – Institutional Values and Social Responsibilities

##### 7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day	08/03/2017	08/03/2017	128	157

##### 7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
I. Waste Management 1. Solid waste management - waste bins for segregation of dry and wet waste. 2. Liquid waste management - the liquid waste of the laboratories is carefully managed for the safe disposal of chemical waste. 3. e-waste management - segregation of e-waste. II. Green practices 1.Plantation drive on campus 2. Partial paperless college office 3. Rain water harvesting 4. eco club activities 5. NSS Special Camp

##### 7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	1

##### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	Nil	Nil	Nil	Nil	Nil	Nil	Nil
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##### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
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Handbook	Nill	<a href="https://www.sduim.com/handbook/handbook-2016-17.pdf">https://www.sduim.com/handbook/handbook-2016-17.pdf</a>
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#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Independence Day	15/08/2016	15/08/2016	141
Mahatma Gandhi Jayanthi	02/10/2016	02/10/2016	96
Vivekananda Jayanthi	12/01/2017	12/01/2017	128
Republic Day	26/01/2017	26/01/2017	102
Ambedkar Jayanthi	14/04/2017	14/04/2017	79
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

<ul style="list-style-type: none"> <li>• Public Transport • Plastic Free Campus • Vehicle Pooling • Paperless Work • Green Landscaping with Trees and Plants</li> </ul>
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### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**BEST PRACTICE: 1 - Remedial Classes** Remedial classes are meant for students who are weak in their studies. Students who score less than 40 in their internal exams are chosen for this. Students who have less than 50 attendance also can be included in this. Objectives: Most students have a normal IQ and all of them can do well in their studies. This is called the principle of equity. However, many students scoreless in IQ tests probably because the tests are not designed properly. So far, man has not succeeded in designing an IQ test that will measure a student's intelligence properly. It is one thing to measure one's intelligence and another to measure his knowledge. Hence teachers have a tendency to underestimate a student's potential just because he hasn't studied what he was supposed to study. Remedial classes are meant to bring up the level of such students. Context: There are several challenges to be faced in this context. 1. Normally students are weak because of their weak foundation. 2. Some students although very intelligent, are very slow when it comes to writing. 3. Yet some others scoreless because of poor application. A weak foundation can have several reasons. Some students have a poor economic background and might have had a poor schooling. In some cases, the teachers are not trained or experienced enough to build up a proper foundation. In some cases, due to parental negligence. Some students who studied through the medium of their mother tongue can have a problem in higher studies because of language. Practice: The first step for remedial classes is to categorize the students. Normally they fall into 3 categories. 1. Weak foundation 2. Slow learners 3. Poor application For a layman, all those students may appear the same. A few tests will become necessary to categorize them. First Test: A short class was conducted for about ten minutes. The lesson was of the level of their class. An oral test was conducted after that. Students who had a weak foundation failed in that. Both the second category and the third category passed in this test. Second Test: A written test for the same lesson was given to the second category and third category together. The slow learners failed in it. Hence, we had the students in 3 categories. Once the diagnosis was done prescribing the medicine wasn't difficult. 1. In the case of students who had a weak foundation, it was essential to teach them the basics. 2. In the case of slow learners, the teacher had to exhibit a high degree of patience and not

lose temper under no circumstances. 3. In the case of students who were not ready to work hard the teacher had to take them to task. Here, the teacher had to be very firm and accept no excuses. While conducting the classes it was found that in some classes the same teacher could not handle all the categories due to their temperamental traits. In every case extra time, extra human resource and extra incentives become essential. Evidence of success: We have given our best within the resources available and the results are there for everyone to see. There are some cases where the internal exams showed 50 results, University exams showed almost 100 results. Problems Encountered: It was not smooth soil all the way. We had to face mainly 3 problems: 1. Time Constraint 2. Human Resource 3. Incentives • Originally, the idea was to conduct these after college hours. It was psychologically wrong. No student wants to stay back after college hours. Poor attendance demotivates the teachers. However, we succeed in conducting these classes well, after the preparatory exams. • In some cases, it was found that the same teacher could not handle all the 3 categories, simultaneously. Human resource management became difficult. • Since the students were not charged any extra fee, we could not give any incentive to the teachers. Recommendations: 1. We need full fledged faculty to train students. 2. Facilities should be provided by university, management and government.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://www.sduim.com/>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Sri Devaraj Urs Institute of Management is a prestigious institute of Sri Devaraj Urs Educational Trust and has come a long way since its modest beginning in 2006. The Institution is committed to develop the students with positive attitude, behaviour, values, skills and competencies expected from global service providers keeping traditional values intact. It ensures to impart quality education to all the students not only through enhancing their intellectual ability but also by nurturing their talents. The institution strives hard to provide the most friendly and growth oriented ambience for the students and to ensure excellent standards that would secure each and every one of our students to face the challenges of the world. Institution is growing by leaps and bounds, and various infrastructure developments have taken place in the recent past. The state of the art infrastructure of the Institution extends innovative learning experience now, the Institution has seven Florey structure with facilities to accommodate the growing strength of students. Spacious classrooms are most suited for effective learning and teaching. Extension Activities and Outreach Programs are focused on the integral formation of the students. The vision and mission of the institution is • To impart higher education and social awareness among the minority and the underprivileged. • To educate the students with modern technology and providing quality-oriented programmes. • To inculcate the entrepreneurship skills in the students. • To install in the minds of students a sense of love for humanity and the environment, thereby they become asset to the country. The Institution possesses well qualified, experienced and dedicated faculty members who are always striving to see how best they can impart quality education to the student's community. The Institution features state of the art infrastructure, spacious and ICT (Information and communication technology) enabled classrooms, well stacked digital library, well equipped computer lab, business lab, Chemistry lab, Physics lab, Audio-visual seminar hall and amphitheater. The faculty of the institution adopt ICT (Information and Communication Technology)



equipped methods of teaching to make their class more effective, interesting and for better understanding for the students. Faculty encourage the students to give presentations on selected topics to improve their knowledge, communication, enhance self confidence, overcome inferiority complex and inculcate leadership qualities. To update the knowledge of current industrial expectations we have introduced value added certificate programs, arranged guest lectures by inviting eminent personalities from the field of academic and industry to enhance their employable skills. To update the knowledge of faculty and students the Institution had organized National and State level conferences, seminars, workshops and intercollegiate competitions.

Provide the weblink of the institution

<https://www.sduim.com/>

### **8.Future Plans of Actions for Next Academic Year**

1. To conducting International Conference in the field of Commerce Management 2. Introducing new Courses in PG-M.Com, MBA, M.Sc. MSW 3. To introduce more Value Added Programmes 4. To Tie-up with the some Industries in future